



RAJARAMBAPU INSTITUTE OF TECHNOLOGY

An Autonomous Institute, Affiliated to Shivaji University, Kolhapur,

Birth Centenary of Founder Late Rajarambapu Patil

Approved by AICTE New Delhi., D.T.E., Govt. of Maharashtra

NAAC Accredited "A" Grade



Ref: RIT/lib/1052/2022-23

Circular Reading Club

Date: 2 NOV 2022

As per observations discussion of the same in BOG meeting (Nov 2016) following action plan is prepared to 6th Round of RIT Reading club. All should follow the same as per deadlines given.

1. The groups of **faculties & Non-teaching staff** members to be formed in each department for reading and knowledge sharing discussions. The faculty groups should be formed voluntarily. The ideal group size should be of 5 faculty/ Staff members and care should be taken not to have less than 3 members and more than 5 members. **You can add interested 1-2 student.**
2. One of group member **"Senior faculty & Staff"** should act as a coordinator. The coordinator should make sure that all members are actively reading and participating in the group.
3. HODs should send email and group details to Mr. V. L. Hase vishwas.hase@ritindia.edu before **30th November 2022**. Please keep "cc" of the email to Hon. Director sushma.kulkarni@ritindia.edu. The group details should be submitted in table format with below fields

| Sr No | Department Name | Group Name Number | Faulty Name | Faculty Email | Coordinator Name |
|-------|-----------------|---|-------------|---------------|------------------|
| | | Eg. Mech_RC1, RC2, Civil_RC1, RC2 etc. E&TC_RC1, RC2 Office_RC1, RC2 Library_RC1, RC2 etc.. | | | |

#Reading Club

4. After group formation, every group should select 01 book from Central Library up to **15th December 2022**.
5. All groups should start posting reviews on the part of the book read by that time from **01st January 2023**. Please make sure that, you email all these posts only on reading club group in which you are participating. Do not email the same on any other groups like faculty, department etc.
6. The reading and discussions of first book reading activity should be completed before **30th April 2023**. There will be review of these activities and knowledge sharing session/ presentation during last week of May or First week of **June** in presence or availability of Hon. R.D. Sawant Sir & Hon. Director Madam at video conference hall/ department level.
7. Reading Club activities to be conducted in all Departments and HOD will be coordinate the activities. HOD will play the role of facilitator and will promote the faculty/ Staff member in the department and will see that all member participates in the activity.
8. All HODs should report progress of the same to Hon. Director.



DIRECTOR

[Signature]