

RIT/ Lib/ 1774 / 2024-25.

Date: 28.10.2024

Circular
Reading Club

As per observations discussion of the same in BOG meeting (Nov 2016) following action plan is prepared to **9th Cycle** of RIT Reading club. All should follow the same as per deadlines given.

1. The groups of **faculties & Non-teaching staff** members to be formed in each department for reading and knowledge sharing discussions. The faculty groups should be formed voluntarily. The ideal group size should be of 5 faculty/ Staff members and care should be taken not to have less than 3 members and more than 5 members. **You can add interested 1-2 student.**
2. One of group member "**Senior faculty & Staff**" should act as a coordinator. The coordinator should make sure that all members are actively reading and participating in the group.
3. HODs should send email and group details to Mr. V. L. Hase vishwas.hase@ritindia.edu before **15th Nov 2024**. Please keep "cc" of the email to **Hon. Director** pvkadole@ritindia.edu. The group details should be submitted in table format with below fields

Sr No	Department Name	Group Name Number	Faulty Name	Faculty Email	Coordinator Name
		Eg. Mech_RC1, RC2, Civil_RC1, RC2 etc. E&TC_RC1, RC2 Office_RC1, RC2 Library_RC1, RC2 etc..			

#RC-Reading Club

4. After group formation, every group should select 01 book from Central Library up to **30th Nov 2024**.
5. All groups should start posting reviews on the part of the book read by that time from **15th Dec 2024**. Please make sure that, you email all these posts only on reading club group in which you are participating. Do not email the same on any other groups like faculty, department etc.
6. The reading and discussions of first book reading activity should be completed before **15th April 2025**. There will be review of these activities and knowledge sharing session/ presentation during last week of May or First week of **June** in presence or availability of Hon. R.D. Sawant Sir & Hon. Director at video conference hall/ department level.
7. Reading Club activities to be conducted in all Departments and HOD will be coordinate the activities. HOD will play the role of facilitator and will promote the faculty/ Staff member in the department and will see that all member participates in the activity.
8. All HODs should report progress of the same to Hon. Director.




DIRECTOR